

# ELC LOC AGM Minutes

## Wednesday 26th June 2023, 7pm

**Royal London Hospital, Whitechapel Road, London, E1 1FR**

**Attendees:** Moeiz Elahi, Danielle Ellis, Mojgan Hamrazian, Shagufta Khan, Imran Maljee, Usman Maljee, Tas Momin, Hashim Suleman, Ahmed Vahed, Jayshree Vasani, (Michelle Martins).

### **Welcome by the Chairman**

The Chairman welcomed all to the ELCI LOC AGM.

### **Apologies**

Charles Greenwood, David Hewlett, Kate Rowley and Leslie Sackwild

### **Minutes of last meeting**

The minutes for the ELC LOC AGM on 7<sup>th</sup> June 2023 were unanimously approved.

### **Chairman's Report**

The Chairman's report is re-produced below:

*First and foremost, the LOC would like to thank all members for their hard work over the last 12 months. The LOC continue to try and help local contractors and practitioners by sharing all relevant information, via the LOC mailing list and website, and answering all queries and calls received. We urge all members to contact the LOC if they need any assistance or support.*

*I would like to thank all committee members for their hard work over the last year and I would like to welcome new committee members Pooja Bij and Ahmed Vahed. It is with sadness that we say goodbye to long-standing member, Daniel Waller, who has served the committee and the membership with diligence for over 10 years, serving as Chairman for nearly four of those years. He went above and beyond for the Committee and his colleagues, and the Committee will be sending him their heartfelt thanks along with a gift. The committee continues to represent all areas within its membership: independents, multiples and locum practitioners, optometrists and dispensing opticians who provide general optical service (GOS) eyecare.*

*The LOC have met 6 times since last year's AGM and members have also been involved in various working groups across all three North-East London areas, including the London Ophthalmology and Eye Care Board and the NEL Primary Care Collaborative Sub-Committee. The LOC has also been working collaboratively with the neighbouring LOCs. The dates of future LOC meetings are publicised on the LOC website. Please let JCL Consulting know, in advance, if you would like to attend or if you would like to request a copy of the Minutes from the previous LOC meeting.*

*Local community services continue to be commissioned by the North-East London Integrated Care Board and more details will be shared in the upcoming report. We would like to assure you that the LOC and the PEC Directors continue to work tirelessly to ensure that practitioners get the best outcome possible.*

*I would like to thank The Royal London Hospital for hosting this year's AGM and providing tonight's CPD Discussion.*

*Chairman: Usman Maljee: Vice-Chairman: Shagufta Khan: Treasurer: Kate Rowley*

*Admin Secretary: Charles Greenwood*

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*Thank you all for joining us for this AGM and CPD Event.*

### **Treasurer's Report**

In the Treasurer's absence, the Chairman gave her report which is replicated below:

*Please accept my apologies for not being able to attend the AGM this year. And I'd like to thank all the LOC members for their hard work and support this year.*

*Between 1st April 2023- 31st March 2024 we've received £12,706 in income and we've spent £44,077.*

*We obtain our income from the volume of NHS sight tests done in the area. Our levy is 0.25%. This was set this way in September 2023 to help to reduce our bank balance. It's been a good strategy and I see this continuing for some time in the future. This is the main reason why our turnover is much less than the previous year.*

*We've spent funds this year on supporting LOCSU, training and development for our members and local Optometrists. We've paid for meeting and seminar attendance, along with maintaining our website and accountancy fees.*

*In the next financial year, we'll use our funds to further support community eyecare, raise patient awareness of the importance of their sight, and to collaborate and train as much as we can.*

### **Primary Eyecare (ELC) Ltd (PEC ELC) Report**

It was confirmed that the PEC ELC Report had been circulated and questions were invited. No questions were raised.

### **LOCSU Report: Danielle Ellis**

Danielle thanked the committee for the invitation to attend the ELC LOC AGM. She began by explaining her role and outlined some of the activities LOCSU has been involved in over the last year. This has included running bitesize training, Leadership and Induction courses and podcasts as well as developing pathways and case studies. There has also been work on the Model Constitution. This has now gone to the lawyers, and it is hoped that it will be ready to adopt at next year's LOC AGMs. She then asked the attendees to take part in a feedback exercise. Danielle finished by announcing that, this year, the NOC will be replaced by one-day regional conferences and the London one will be on 21<sup>st</sup> November. The NOC will return in 2025.

The Chairman thanked Danielle for her report.

### **Any Other Business**

The Chairman thanked everyone for attending the ELCI LOC AGM.

Meeting closed: 7.45pm

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